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8 AUG 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 31 July 1970

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1. Cooperative Education with Negro Institutions: [REDACTED]

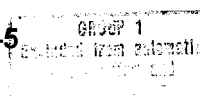
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visited Virginia State College at Petersburg, a state-supported Negro college, and talked to Mr. Alphonso McCain, Director of Placement, and head of their co-op program. He is very interested in sending us co-op candidates in the Business Administration field. [REDACTED] furnished Mr. McCain with literature on the Agency and our co-op program. They also have Math and  
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Physics majors in which we may be interested.

In addition, [REDACTED] discussed Negro colleges with co-op programs in general with Mr. McCain who gave him some useful specific information. Two schools at which he thought we might find Negro engineering students to meet our standards are Tennessee A & I State University and Tuskegee Institute. He also said the following have strong, well-established co-op programs in Business Administration, Math and Physics:

Florida A & M University  
North Carolina A & T State University  
Hampton Institute, Virginia  
Southern University and A & M College, La.  
Texas Southern University  
Prairie View A & M College, Texas

We plan on getting in touch with some of these institutions immediately. Further, we do not plan to limit our contacts to Mr. McCain's list and, in fact, have already touched base with the Howard University official responsible for their new co-op program in Business Administration.

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2. Allowance Rates: As required by Executive Order 10,000, the Civil Service Commission has reviewed the cost-of-living allowances and post differentials which are paid to statutory-salaried employees in nonforeign areas under 5 U.S.C. 5941.

As a result of the current review, the Commission has determined that no change will be made in the present allowance rates for the following locations:

Location	Allowance Rate
Alaska	25 percent of base pay
Hawaii	15 percent of base pay
Puerto Rico	5 percent of base pay

An allowance rate of 5 percent has been reestablished for the Virgin Islands effective the first day of the first pay period in July 1970.

Indexes based on the surveys conducted in the fall of 1969 are as follows, with Washington, D. C. = 100; San Juan, Puerto Rico, 104.1; Honolulu, Hawaii, 113.4, and St. Thomas, Virgin Islands, 103.2. No surveys were conducted in Alaska.

No change has been made in post differentials currently authorized for nonforeign areas.

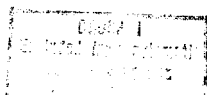
3. Position Classification: We are now reviewing slash-graded positions throughout the Clandestine Service. Detailed audits and discussions are being held to insure that determinations are valid. This review is based on actual job requirements without consideration of quotas allocated to individual area divisions or staffs.

4. Exit-Processing: More than 150 retirees have been exit-processed during this past month, with 51 going out on 31 July 1970. This is the largest number we have processed to date in one day.

/s/ Robert S. Wattles

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Robert S. Wattles  
Director of Personnel



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